

REQUEST FOR CONTINUING EDUCATION
Seventh-day Adventist Church (British Columbia Conference)

CONVENTIONS
(National SDA and Non-SDA)

Please submit the following, appropriate information to the Office of Education for **PRIOR APPROVAL with all relevant backup material.**

- **SDACC Ed Code 5304:96** In the interest of fostering professional growth, authorization may be granted to certificated personnel to attend national non-Seventh-day Adventist education meetings at least every three years.

Name _____

Name of Convention _____

Date(s) of Convention _____

Costs (please itemize) _____

Date of last sponsored attendance at a National Convention _____

Enclose the following documentation: _____ Proof of Cost in **CANADIAN DOLLARS**

Signatures _____ date _____
Teacher

_____ date _____
School Administrator

_____ date _____
Office of Education

Upon completion of convention, send a copy of your proof payment and proof of attendance to the Office of Education. Once our office has received it, you can be reimbursed.

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For Office of Education Use Only:

_____ Approved (Amount: \$ _____) CN Dollars _____ Not Approved

Other Notes: _____
